

# Moving checklist - moving reminders

## Mayflower moving checklist

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Six to eight weeks before moving day

### Working with the mover:

- Call your Mayflower agent. Set a date for the agent to visually survey your home and prepare an estimate.
- If your company is paying for your move, refer to their moving policy to determine the services the mover will be authorized to perform.
- Do you want to do any of the packing -- or will you have it done by our experienced packers? Your agent will be happy to discuss packing services with you.
- Show the agent everything that is going to be moved. **Any items you fail to disclose or that are added later to the shipment will increase the cost, even if you have been given a binding estimate.**
- Read the "[Your Rights and Responsibilities Manual](#)" to make certain that you fully understand the extent of the carrier's liability.
- Sign the Estimate/Order for Service after you are sure you have a clear understanding of each section. If you have any questions, ask your agent to explain.
- Keep the phone number and name of your salesperson or move coordinator handy.

## **Four to six weeks before moving day**

Places to notify:

- Notify the post office that you are moving. An online Change of Address form is available on the [United States Postal Service](#) Web site.
- Prepare a list of friends, relatives, business firms and others who should be notified of your move. The following checklist will be helpful:

<b>Utilities</b>		<b>Personal Accounts</b>	
<input type="checkbox"/> Electric		<input type="checkbox"/> Pharmacy	
<input type="checkbox"/> Gas		<input type="checkbox"/> Dry Cleaner	
<input type="checkbox"/> Water		<input type="checkbox"/> Lawn Service	
<input type="checkbox"/> Telephone		<input type="checkbox"/> Bank/Finance Companies	
<input type="checkbox"/> Sewer District		<input type="checkbox"/> Credit Card Companies	
<input type="checkbox"/> Trash		<input type="checkbox"/> Laundry Service	
<input type="checkbox"/> Cable/Satellite		<input type="checkbox"/> Auto Finance Company	
<input type="checkbox"/> Fuel (Oil/Propane)		<input type="checkbox"/> Health Club	
<input type="checkbox"/> Sewer District			
<b>Professional Services</b>		<b>Publications</b>	
<input type="checkbox"/> Doctor(s)		<input type="checkbox"/> Newspapers	
<input type="checkbox"/> Dentist		<input type="checkbox"/> Magazines	
<input type="checkbox"/> Accountant		<input type="checkbox"/> Newsletters	
<input type="checkbox"/> Lawyer		<input type="checkbox"/> Professional Journals	
<input type="checkbox"/> Broker	<input type="checkbox"/> Insurance Agency		
<b>Government Offices</b>			
<input type="checkbox"/> Department of Motor Vehicles		<input type="checkbox"/> Social Security Administration	
<input type="checkbox"/> State/Federal Tax Bureaus		<input type="checkbox"/> US Post Office	
<input type="checkbox"/> City/County Tax Assessor		<input type="checkbox"/> Veterans Administration	

\*\*\*\*Please note that Coastal Group, Inc. does not endorse or recommend Mayflower Movers or benefit in any way from providing you this very useful and well-written article.

Notes:

## **Miscellaneous:**

- Have a "garage sale" or use an online auction service to dispose of unwanted items. Ask your agent for a copy of our "Let a Garage Sale Lighten the Load" booklet.
- Donate unwanted clothing or household goods to charitable organizations. Obtain receipts showing the items' approximate value for possible tax deductions.
- Begin to use up supplies of canned goods, frozen foods and other household items. Buy only what will be used before moving.
- Thinking of fresh start in your new home? Remember you can preorder items for your new home on Walmart.com and have them shipped FREE to a store in your new city using [Site to Store at Walmart.com](#).

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## **Items not to pack**

Before your things are packed and loaded, please take some time to look over the items that we cannot put on a truck or in a container. Hazardous and perishable materials are not allowed, and we recommend that you keep sentimental or personally important items with you.

## **Hazardous materials**

- Aerosal cans
- Ammonia
- Ammunition
- Car batteries
- Charcoal/lighter fluid
- Chemistry sets
- Cleaning solvents
- Darkroom chemicals
- Fertilizer
- Fire extinguishers
- Fireworks
- Fuels/oils
- Household batteries
- Kerosene
- Liquid bleach
- Loaded guns
- Matches
- Nail polish
- Paint thinners
- Paints/varnishes
- Pesticides
- Poisons
- Pool chemicals
- Propane tanks
- Scuba tanks
- Sterno fuel
- Weed killer

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## **Perishables**

- Food without adequate preservation
- Frozen food
- Open or half-used foods
- Plants
- Produce
- Refrigerated foods

\*\*If you are moving less than 150 miles and your items will be delivered within 24 hours of pickup, agents may agree to transport perishables that are properly packed and require no servicing in transit.

NOTE: You should empty your refrigerators and freezers and keep appliance doors open for at least 24 hours in advance of loading. This will allow appliances to dry out and prevent the growth of mold.

## **Personal importance/sentimental value**

- Address books
- Airline tickets
- Car titles
- Cash
- Cell phones
- Checkbooks
- Computer data files/backups
- Family photographs/photo albums
- Financial documents (stocks, bonds, CDs, IRAs, deeds, tax records)
- Home videos
- Insurance policies
- Jewelry and furs
- Keys (car, furniture, new home)
- Laptop computers
- Medical/dental records
- New home documents
- Prescription medicine
- Professional files/research projects
- School records

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